

#### STATEWIDE RECORDS MANAGEMENT SECTION



# **Premises Entered**

- "Premise Entered" (data element 21) is only completed when a Burglary Offense has occurred for file class 22001 or 22002.
- This is a two-digit number that represents the number of premises that were burglarized.
- This is a mandatory field when the location site (data element 15) is 14 (hotel/motel) or 19 (rental storage).

#### Example 1 – rental storage facility

The location of the burglary is at a storage facility (location code 19). The suspect entered into eight separate units of the storage facility, each rented out by different people.

Even though there is only one location site (the storage facility) the number entered (data element 21) would be "08". This is because eight different units where burglarized. If the storage facility reported the crime, there would be one report; the one incident will list eight premises. If each renter of the storage facility reported the crime, there would be eight separate reports, each incident would have one burglary with one premise listed.

## Example 2 – hotel/motel

The location of the burglary is at a hotel (location code 14). The suspect entered into eleven different hotel rooms.

Even though there is only one location site (the hotel) the number entered (data element 21) would be "11." This is because eleven different rooms where burglarized. Since the occupants of the hotel are transient, the hotel manager will most likely be the one reporting the incident. Therefore, there would be one report; the one incident will list eleven premises.

### Example 2 – apartment/condo

The location of the burglary is at an apartment building (location code 20). The suspect enters three different apartments.

Because these units are occupied by people who are most likely not transient, each apartment renter (or condo owner) is likely to make an individual report. Therefore, there would be three reports; each incident will list one burglary with one premise.